



OFFICE, PRINCIPAL GOVERNMENT TULSI COLLEGE, ANUPPUR


Affiliated to Awadhesh Pratap Singh University Rewa (MP)

Registered Under Section 2 (F) & 12 (B) of UGC Act

E-mail: hegtcdcano@mp.gov.in

9893076404




PRINCIPAL
Govt. Tulsi College Anuppur
Distt. Anuppur (M.P.)



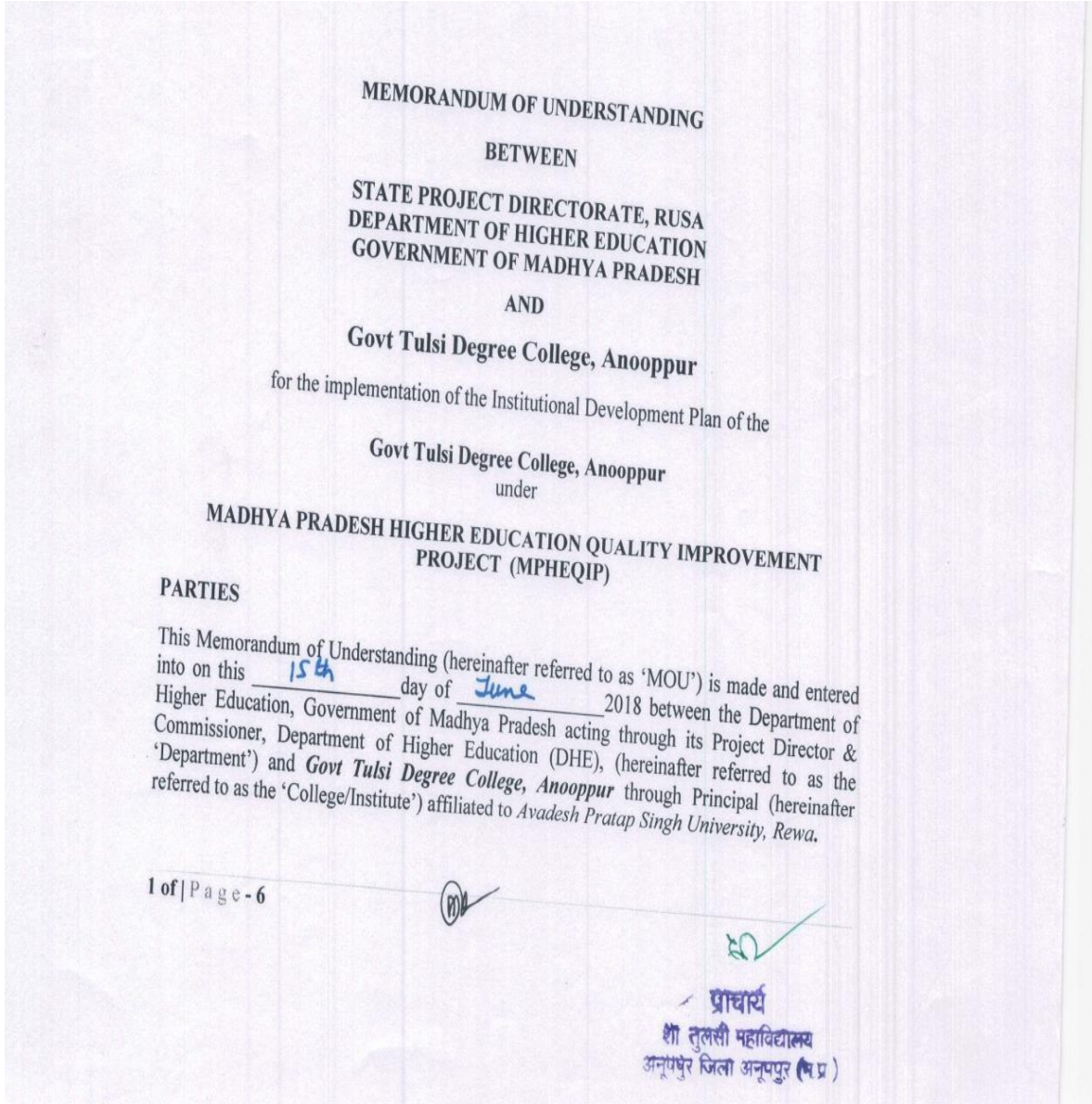
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PURPOSE

WHEREAS, Government of Madhya Pradesh (GoMP) plans to expand and improve its higher education institutions with a view to improve the state's higher education system's outcomes to national and international flagship standards. This is being achieved by undertaking a comprehensive and sustained package of reforms and capacity building measures which improve the efficiency and effectiveness of all government Higher Education Institutions (HEIs) operating in the state. At the institutional level, GoMP is targeting both building academic, research and managerial capacity, increasing autonomy in order to better align institutions with local needs, and pursuing excellence of academic departments.

The objective of the Madhya Pradesh Higher Education Quality Improvement Project (MPHEQIP) is to improve student outcomes, especially of disadvantaged groups, in selected higher education institutions and to increase the effectiveness of the higher education system in Madhya Pradesh. The project will focus on the following thematic areas in higher education:

- Excellence and employability through better quality of education services offered, improved teaching-learning resources, and research.
- Expanding equity and access.
- Strengthening sectoral and institutional governance and financing, and management (including better monitoring and evaluation in the sector).

AND WHEREAS the comprehensive description, implementation and operating conditions for the Project are contained in the document entitled the Project Appraisal Document (PAD), the Financial Management Manual (FMM), the Procurement Manual (PM), and the Environment and Social Management Framework (ESMF).

AND WHEREAS the MPHEQIP comprises three components. Under Window-I of Component 1, the Colleges have been selected to receive financing, to pursue the goals set out in its Institutional Development Plan (IDP), as approved by the Department.

NOW THEREFORE the parties agree as follows:

SECTION - I

As conditions for receiving a Planned Grant, the College agrees to:

- Implement the Institutional Development Plan (IDP) and take all necessary actions to achieve the goals set out in the IDP, including, but not limited to: entering into contracts or agreements for civil works, goods and services (including consulting services and professional development) and managing those contracts or agreements such that to the extent possible they are completed on time, within budget and to the prescribed standards.
- Follow the guidelines related to project and procedures prescribed by the Department, Financial Management Manual (FMM), Procurement Manual (PM) and Environment and Social Management Framework (ESMF), and as may be prescribed from time to time by the Department for implementation of the Project.
- Refrain from amending the IDP without consulting the Department and obtaining its approval.
- Take all necessary actions to achieve the performance indicators/Targets as contained in Annexure I of this MOU and as maybe amended with the written agreement of the Department.
- Implement all academic and administrative reforms as committed under the Project and contained in the IDP, FMM, PM and the ESMF.

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- f) Submit annual work plans and budgets to the Department by the date specified by the Department as long as this MOU remains active.
- g) Submit a financial sustainability plan, covering five years after the close of the Project, to the Department.
- h) Apply for and complete the procedures required for National Assessment and Accreditation Council (NAAC) accreditation by the date committed to in the IDP.
- i) Apply for reaccreditation and complete the procedures required before the current accreditation lapses, if the College has already been accredited by NAAC.
- j) Enter data into the All India Survey of Higher Education system by 30th September of each year or as the date declared by AISHE, MHRD.
- k) Plan, prepare and apply for the grant of UGC autonomy at the earliest feasible date by which the conditions for autonomy can be met, and as committed to in the IDP. {NA for college, who committed in their IDP}.
- l) Publish Annual Institutional Reports in the prescribed format given by DHE on or before 30th September of each year.
- m) Carry out monitoring and evaluation and data collection activities as prescribed by the Department and the Management Information System manual/guidelines.
- n) Provide Quarterly Progress Reports/documents and data to the Department, as and when requested, in the prescribed format and within stipulated timelines.
- o) Participate in all systems set up by the Department to facilitate the implementation of the Project, such as the IT Portal of Higher Education Department and Students satisfaction surveys.
- p) Facilitate the participation of faculty, non-academic staff and students in training sessions, seminars and conferences planned under the Project.
- q) Establish a computerised accounting system and utilise the standard Chart of Accounts, as specified in the FMM and as notified by the Department.
- r) Commission an annual audit, as specified by the Department and the FMM, by an independent firm of Chartered Accountants and ensure that responses to external audit observations are filed in a timely manner.
- s) Strengthen the institution's governance structures as per guidelines issued by the Department.
- t) Establish a functional placement and career guidance cell and set up alumni tracking systems as per the guidelines prescribed by the Department and system developed for that purpose.
- u) Strengthen the Internal Quality Assurance Cell to enable it to take the lead in addressing all quality related issues in the institution.
- v) Follow the guidelines and processes described in the Financial Management Manual and the Procurement Manual published by the Department.
- w) Comply with the terms and conditions for the release of first and subsequent grants by the Department as described at Section III, including the submission of utilisation certificates to the Department for the release of subsequent grants.

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SECTION - II

The Department of Higher Education, GoMP agrees to:

- a) Sanction and release grants to the College as described in section III subject to the fulfilment of all conditions set forth in this MoU, subject to overall budget provision available in the financial year.
- b) Provide technical assistance to the College for the implementation of the IDP, budgeting and financial management, use of management information systems, monitoring and evaluation activities, help and support for getting NAAC accreditation and other Project related activities from time to time.
- c) Provide guidance on institutional best practices and policies based on the results of studies and assessments of the higher education sector in Madhya Pradesh.
- d) Strengthen state-wide systems, such as the higher education portal and MIS, to facilitate the implementation of the Project.
- e) Facilitate the academic and administrative reforms as committed under the Project and contained in the IDP, FMM, PM and ESMF through appropriate orders, including delegation of academic, administrative and financial powers to the College as and when required.
- f) Carry out the monitoring and evaluation activities and provide feedback to the College through periodic progress reports and meetings.
- g) Apply, in a fair and independent manner, the protocol to determine whether the College's performance is satisfactory as per the performance indicators contained in Annex I, II and III so as to release funds to the college.
- h) Contract, oversee and take responsibility for any major civil works which have been agreed to with the College, ensuring to the extent possible that the works are carried out on time, within the allocated budget, and to the prescribed standards.
- i) Conduct the regular audit and inspection of the progress of the project at College level, as may be prescribed.

SECTION - III

- a) The Department will provide to the College, an initial allocation of up to 20 per cent of the total cost of IDP to begin activities described in the IDP provided that:
 - i. The Department has approved the College's IDP.
 - ii. The backlog of CA audits for the last five years has been cleared {or would be cleared in the next six months from the date of signing of this agreement}.
- b) Subsequent allocations will be made on the following conditions:
 - i. The College's performance is deemed satisfactory by the Department, using a performance assessment protocol and based on indicators listed in the IDP and Annexure I, II and III of this MoU including third party verification, wherever ordered.
 - ii. A suitable automated mechanism for reporting will be established using IT Portal for this purpose. Colleges will have to submit their relevant data and information periodically and update the MIS of the college regularly.

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- iii. At least 60% of the previously released funds should have been utilised by the College (and utilisation certificates to this effect have been provided to the Department).
 - iv. The College follows all guidelines, rules and procedures set out in the FMM, PM, ESMF and the instructions provided by the Department from time to time.
 - v. The College has not amended or deviated from the IDP without prior consultation and approval from the Department.
- c) All payments under the Project will be made using the State Treasury System. The College will execute activities as per the IDP and where necessary approve/submit for payments, in accordance with agreed procedures indicated in the Financial Management Manual and procurement manuals, to vendors/consultants/contractors etc., who will be paid by the State Treasury.

SECTION - IV

No amendment in the MOU will be allowed. However, only under exceptional circumstances amendments can be made to the MOU after (a) stating reasonable cause and (b) taking necessary approval from the Project Director & Commissioner, Higher Education Department. The amended MOU will come into force only after due approval, and through written agreements signed by the authorized representatives of all Parties to the original MOU. This MOU will become effective when signed by duly authorized representatives of all parties and shall remain in force until the completion of the activities covered by the MOU, or until it is duly terminated by both the Parties or latest by 31st March, 2023.

SECTION - V

The Department will provide all necessary support to the College through the Project Director cum Commissioner, Department of Higher Education.

SECTION - VI

The Project implementation schedule:

The project (IDP) will become effective on date of signing of this MoU and shall be completed by 31st March, 2023.

However, the Department may terminate this MoU any time in case of the non-compliance of the provisions of this MoU by the colleges or non-performance of its obligations as per the IDP targets, guidelines set forth in the PM, FMM and guidelines provided by Department time to time.

SECTION - VII

- By this MoU both parties affirm their commitment to carry out the activities and achieve the objectives mutually agreed upon.
- Any dispute arising out of the MoU, which cannot be amicably settled between the parties, shall be referred to the Administrative Department, Department of Higher Education, GoMP.

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- The Department reserves the right to cancel, modify any activity(ies)/ item(s) mentioned in IDP of the Institute any time which is not in accordance with relevant guidelines or objective of the Project.
- Amendments to this MOU, if required, shall be carried out in writing duly authenticated and executed by both the parties.

Signed at Bhopal on this 15th day of June 2018.

FOR AND BEHALF OF
(Govt Tulsi Degree College, Anoopur)

FOR AND BEHALF OF
THE DEPARTMENT OF HIGHER
EDUCATION

Principal

प्राचार्य
शा. तुलसी महाविद्यालय
अनूपपुर जिला अनूपपुर (म.प्र.)

आचार्य/परियोजना समन्वयक
Project Director & Commissioner,
Department of Higher Education,
Government of Madhya Pradesh

Witness No-1:

Dr. R. K. Soni (Signature)
Dr. R. K. Soni (Name)
Associate Prof. Govt. College
Anoopur, M.P. (Designation/Address)

Witness No-2:

Dr. R. S. Wate (Signature)
Dr. R. S. Wate (Name)
ASSTT. PRO. HINDI
GOVT. TULSI COLLEGE ANUPPUR (Designation/Address)

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Annexure I: Agreed Performance Targets

Name of College: *Govt Tulsi Degree College Anuppur*

<<यहाँ आपके महाविद्यालय की IDP से Goals को कॉपी कर पेस्ट करें>>

dm प्राचार्य
शा. तुलसी महाविद्यालय
अनूपपुर जिला, अनूपपुर (म.प्र.)

Signature and Seal of Principal

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